



## The Flower Cottage policies and procedures

- Accident, Incident and Emergency
- Administering Medication
- Admissions
- Alcohol, Medicines and Other Drugs
- Allegations Of Abuse
- Allergens
- Anti-Bullying
- Behaviour
- Biting Avoidance
- COVID-19
- Care, Learning and Play
- Childminder Sickness / Annual leave
- Childminder/Childminding assistant
- Complaints
- Confidentiality, Privacy and Data Retention
- Collection and dropping off
- Emergency Evacuation
- Equal Opportunities
- Healthy Eating and Food Hygiene
- Head Lice
- Health and Safety
- House Rules
- Life Vac Anti-Choking Device
- Lost Child
- No Smoking
- Nappies and Toilet Training
- Observations, Cameras and Photographs
- Other Adults in the house
- Parent Partnership
- Pets and Animals
- Ratios
- Safeguarding and Child Protection
- Safer sleep
- Safety on Outings
- Settling-in
- Sickness, Infection and Disease
- Special Educational Needs and Disabilities
- Sun Protection
- Visitors and the use of electronic devices

**All policies** and procedures are developed in accordance with EYFS welfare requirements and Ofsted guidance, clearly outlining the provider's responsibility to safeguard and promote children's welfare.

- Authored by **Miss Caitlin Smith**, an Ofsted-registered childminder at **The Flower Cottage**, Dudley, West Midlands, DY2 7TQ.